

JOB DESCRIPTION

Department: Student Ministries		
Job Title: High School Mentoring and Discipleship Coordinator		
Reports to: HS Ministries Pastor		
Job Class: (1,2,3,4)	Type of position: Full-time <input checked="" type="checkbox"/> Part-time Contractor Intern	Compensation: Salaried <input type="checkbox"/> Hourly <input checked="" type="checkbox"/> Average Hours per week: 16

GENERAL DESCRIPTION

This role assists our mission of “Always making disciples” by: Developing, leading, and providing oversight to a group of mentors in order to best care for high school students. Also, this employee will provide direction for the discipleship of female students through overseeing contacting and planning any events.

ROLES AND RESPONSIBILITIES

- Pray for key staff and ministry.
- Oversee mentoring program through recruiting and training mentors.
- Facilitate mentoring relationships through collaborating with HS ministry team, parents, and group leaders.
- Oversee the ministry to high school girls by developing pathways for pastoral care and mentoring
- Assist with equipping/shepherding female group leaders.
- Assist High School Ministry Pastor with vision, strategy and collective ministry efforts to disciple students and partner with parents.
- Assist student leaders with connecting in all areas of student ministry programming through discovery of gifts and passions. Expand this to include engagement with all BHBC ministries.
- Assist with broader student ministry initiatives/activities as appropriate (trips, outreach and mission efforts, etc.)

EXPECTATIONS & QUALIFICATIONS

- A personal relationship with Jesus Christ that results in a life lived in obedience to the Word of God.
- Beliefs consistent with BHBC’s “What We Believe” statements found on our website at bhbc.org/we-believe-full.
- Lives out relational values of “Truth, Trust, Mentor, New Ideas, Risk Taking, Give Credit, Integrity, Selfless Behavior”
- Actively participates and serves in the community of believers at BHBC.
- Gives faithfully of time, talent and treasure to the ministry of BHBC.
- Regularly attends BHBC Sunday morning services.
- Member or willing to become a member of BHBC within 1 year of employment.
- Self directed, teachable spirit with a servant’s heart for ministry.
- Strong logistical skills (attention to detail, ability to manage and prioritize multiple tasks concurrently).
- Solves problems objectively.
- Strong verbal and written communication skills.
- Understands and engages with the mission, vision, values and strategies of BHBC.